

CYCLE BROOKFIELD MEETING
THURSDAY, MAY 21, 2026
BUCKLE DOWN BREWING, LYONS, IL—7:00 P.M.

Ken K.. called the meeting to order at 7:13 p.m.

Present:

Ken Knasiak, Joe O'Connor, Elaine Jans, Carolyn Morriss, Jason Phillip, Hanna Miller, Steve Walker

1. Approval of Minutes:

1.1 , April 16, 2026 minutes were distributed. Correction of spelling of name Jason Phillip – no “s”, 2 “ls.” There being no further changes, motion was made by Joe O. to approve the minutes as written, and seconded by Ken K. Motion carried unanimously.

2. Past Events Report

2.1 May CB Crit Planning

Elaine J. reported that the Chamber of Commerce has sent out solicitation for sponsorship opportunities for the Cycle Brookfield Crit with packages ranging from \$250.00 to \$5,000.00. To date, it is posted that there is a \$5,000 sponsorship from the Chamber, and a combined total of \$1,195.00 from others.

Hanna J. reported that there are already 20 out of 100 sign ups, with the Crit event being 2 months away.

Ken K. reported that the next Crit meeting with the Village will be Monday, May 25, 2026, and currently, everything is on track for the race. He indicated the Village will buy two large banners promoting the Crit to be posted at the Metra Station area on Prairie and also at 8 corners.

2.2 First Friday Slow Roll – Friday, May 1, 2026 – 6:00 p.m. – Compassion Factory

Joe O. reported that despite the chilly weather, approximately 40 people showed up for the ride. He indicated that they were short of Ride Marshalls for this ride, and more need to be solicited in the future.

2.3 . Bike to Work Event – Wednesday, May 13, 2026 – 6:30 a.m. – Congress Park and Brookfield Station

Joe Seymour reported (via email)

Joe O'conner, Ken Knasiak, Jeannie McTeague, Jason Phillips, Robin Fuener, Joe Seymour hosted Bike Hospitality tables at Congress Park and Prairie Avenue Metra stations. Coffee from Loca Mocha & Gosias, and snacks from Tischler. Handed out Crit flyers, water bottles, and bells. Most interaction was with non-bike commuters – estimated 100 commuters between both stations. If repeating in 2027, recommend yard signs prior to event, reconsider locations, more cutie oranges and coffee—no cookies.

2.4 Annual Members Only “Oak to Oak” Ride – Imperial Oak Brewing, Brookfield, IL – 10:00 a.m.

Joe O. reported there was good weather for the ride, and approximately 18 people showed up for the 25 mile ride. He indicated that there were lags between groups of riders, and it should be considered to buy walkie talkies to be used for better communication for future rides.

3. Current Business Review:

3.1 Finances – Joe Seymour reported (via email)

Net assets as of April, 2026 -- \$3,743.35 – Income/B is Back t-shirts and Active Trans Grant.

Expenses: annual website operating expenses, mailing postage/supplies and League training for Joe O. Outstanding invoices: Two Chicago Crit payments, and Chicago Crit banner payments

3.2 Membership – Joe O'Conner

It was reported that current membership is 88 units which us up from April's report of 75 member units.

3.3. Inventory Review – Joe Seymour reported (via email)

2026 Crit T-Shirt	3
2025 Crit T-Shirts	41
2025 CB T-shirts	10
CB Hats	4
Bike Light	1

It was discussed that the 2025 Cycle Brookfield t-shirts should either be sold at a discount, given to new members, or given away at events.

3.4. Village Planning Updates – Jason Phillips

Jason P. reported that the Bicycle Rack study done by the Conservation Commission has been submitted to the Village. Jason P. will follow up with the Village to see what timeline is proposed for the racks.

3.5 General Fund Raising

Summer social is suggested for August, 2026. Location and final details to be determined.

4. Upcoming Events

4.1. First Friday Slow Roll – Friday, June 5, 2026 – 6:00 p.m. – Compassion Factory

Joe O. will not be available for this ride. He will put safety vests and sign-up sheets in Robin's Nest. He will map out route, and Ken K. will be Ride Leader. Elaine J. will help solicit Ride Marshalls.

4.2. Farmer's Market Opening Day and Bike Valet – Saturday, June 6, 2026 – 8:00 a.m. to 1:00 p.m.

Elaine J. and Hanna M. will send out emails for volunteers for the Cycle Brookfield table and bike valet. Volunteer time slots are 7:30 a.m. to 10:30 a.m. and 10:30 a.m. to 1:00 p.m.

4.3 League of American Bicyclists – League Cycling Instructor (LCI) Training – June 5-7, 2026 -- Evanston

Friday, June 5: 5pm – 9pm; Saturday, June 6: 8am – 8pm; and Sunday, June 7: 8am – 3pm

Joe O. will attend the training and then will be a Certified League Cycling Instructor.

Once Joe O. is certified, then the Village of Brookfield can apply to become League of America Bicyclists "Bicycle Friendly Community." Next application deadline is June 17, 2026.

4.4 New Belgium Bike Grant -- \$750.00 – Joe Seymour reported (via email)

Cycle Brookfield was awarded a \$750.00 grant from New Belgium. Joe S. has reached out to Village of Brookfield Parks and Recreation regarding a potential children's bike rodeo.

Jason P. reported that Brook Park would be interested to have a rodeo at their annual block party. He and Carolyn M. will get details to Joe Seymour.

Motion to adjourn meeting at 8:03 p.m. was made by Jason P., and seconded by Joe O. Motion carried unanimously.

Next regular Cycle Brookfield meeting will be on Thursday, June 18, 2026 at 7:00 p.m. at the Linda Sokol Francis Brookfield Library – 1st Floor Classroom

Minutes submitted by: Elaine Jans, Secretary